INFORMATION FOR POSTER PRESENTERS
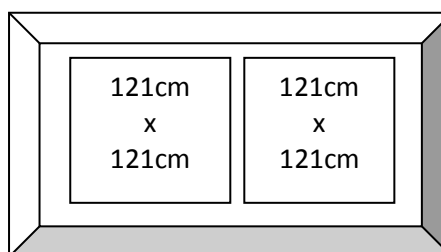
Poster Panel Size

A display area on the panel of 121cm wide x 121cm high (4ft x 4ft) will be allocated for each poster Equivalent paper sizes include:
- ISO Standard A0 (84.1cm x 118.1cm; 33.1in x 46.8in)
- ANSI Standard size E (86.4cm x 111.8cm; 34in x 44in).

Please ensure that your poster does not exceed this size as you will overlap with your neighbour. It is recommended that you leave a margin of at least 7.5cm (3in) around the poster. When preparing your poster and considering how much of your display will be visible at eye-level, please bear in mind that panels will be mounted on stands.

Please refer to the below visualisation of the poster panels to be used during the conference – please note that **there will be two posters displayed on each side of the board**.

Poster Panel Allocation
A numbered panel will be allocated for each poster (separate from the abstract number you have been assigned). You will be advised of your new poster number in a separate email.

Poster sessions will take place in the **Sunset Pavilion** on the Sunset Terrace of the Paradise Point Resort and Spa. Posters should remain in place between the setup and removal times shown below – all posters will be displayed at the same time but presentations have been split between two sessions. The organizers request that poster presenters stand by their boards for queries and discussion.

Poster Session	Presentation Date	Presentation Time	Poster Numbers	Pin Up	Take Down
1	Monday, 12 June	13:30-14:45	Odd numbers P001, P003 etc.	Sunday, 11 June from 13.00	Tuesday, 13 June by 17.00
2	Tuesday, 13 June	13:30-14:45	Even numbers P002, P004 etc.	Sunday, 11 June from 13.00	Tuesday, 13 June by 17.00

NB: Any remaining posters in place after the times specified above may be removed by the organisers who accept no responsibility for loss or damage.

Fixing
Posters should be fixed to boards with push pins. The Conference Secretariat will have a small supply if required.

GENERAL GUIDELINES FOR POSTER PRODUCTION

A poster should be self-contained and self-explanatory, allowing different viewers to proceed on their own while the author is free to supplement or discuss particular points raised in inquiry. Presentations should be kept simple and clear and a mixture of text and graphics is recommended. Remember that the viewer, not the author, as in the case of slide presentations, determines the time spent at each poster.

Poster Layout
Materials should be mounted on coloured poster paper or board. Use matt finish rather than glossy paper. Arrange materials in columns rather than rows. It is easier for viewers to scan a poster by moving along it rather than by zigzagging back and forth in front of it. An introduction should be placed at the upper left and a conclusion at the lower right.

Illustrations
Figures should be designed to be viewed from a distance and should use clear, visible graphics and large type. Each figure or table should have a heading of one or two lines. Additional essential information should be provided below in a legend. Photographs should have good contrast, sharp focus and, if necessary, an indication of scale.

Text
Minimise narrative. Use large type in short, separated paragraphs. Numbered or bulleted lists are effective ways to convey a serious of points. Do not set entire paragraphs in uppercase or boldface type.

Titles and Fonts
Titles and captions should be short and easy to read, in a sans serif font for preference. Use large lettering as this means a number of people can read the poster from a distance without overcrowding. Remember to caption your poster with the abstract title, authors names and affiliations

Headings should be a minimum of 50 point size

Whereas, 25 point size is suitable for text